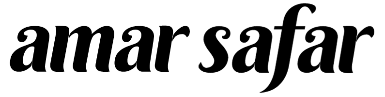
****

আমার সফর মার্কেটপ্লেস প্লাটফর্মে সংযুক্ত হওয়ার ধাপসমূহ:

মার্কেটপ্লেস রেজিট্রেশন বিষয়ক যে কোন সহযোগিতার জন্য যোগাযোগ করুন:

০১৬৪৩-২৬৪২১৩, ০১৩১২-৮২৯৪৯৬

**ট্রাভেল এজেন্সির নিম্নলিখিত তথ্যসমূহ ও ডকুমেন্ট প্রদান করে রেজিষ্ট্রেশন সম্পন্ন করুন:**

|  |  |  |
| --- | --- | --- |
| 1 | Travel agency business category (√) | Domestic, International, Hajj, Umrah, Medical |
| 2 | Travel agency business services (√) | Visa, Ticket, Hotel, Car Rental |
| 3 | Travel agency name (in English): |  |
| 4 | Travel agency business start date: |  |
| 5 | Travel agency owner name (in English): |  |
| 6 | Travel agency owner email address: |  |
| 7 | Travel agency owner mobile no: |  |

|  |  |  |
| --- | --- | --- |
| **Agency Profile** | | |
| **Sl** | **Items** | **Notes/Info** |
| 1 | Agency logo | PNG transparent file 512x512 px, 200 KB size |
| 2 | Trade license no: |  |
| 3 | Trade license last renewal date: |  |
| 4 | Trade license expiry date: |  |
| 5 | Trade license soft copy | 200 KB size. File type PDF, JPG, PNG |
| 6 | Company TIN number: |  |
| 7 | TIN last renewal date: |  |
| 8 | TIN expiry date: |  |
| 9 | Company vision & mission statement: | Each within 200 words. |
| 10 | Company service statistics: | Years of experience, Total no of customer served, Total product/services sold, etc |

|  |  |  |
| --- | --- | --- |
| **License Information** | | |
| **Sl** | **Items** | **Notes/Info** |
| **1** | CAAB license name: |  |
| **2** | CAAB license no: |  |
| **3** | Last renewal date: |  |
| **4** | Expiry date: |  |
| **5** | CAAB registration renewal certificate copy | 200 KB size. File type PDF, JPG, PNG |

|  |  |  |
| --- | --- | --- |
| **1** | Hajj/Umrah/Other license name: |  |
| **2** | Hajj/Umrah/Other license no: |  |
| **3** | Last renewal date: |  |
| **4** | Expiry date: |  |
| **5** | Hajj/Umrah/Other registration copy | 200 KB size. File type PDF, JPG, PNG |

\*To add more license information please add another table.

|  |  |  |
| --- | --- | --- |
| **Membership Information** | | |
| **Sl** | **Items** | **Notes/Info** |
| **1** | Membership name (√) | ATAB, TOAB, HAAB, TOAS |
| **2** | Membership no: |  |
| **3** | Last renewal date: |  |
| **4** | Expiry date: |  |
| **5** | Membership renewal certificate copy | 200 KB size. File type PDF, JPG, PNG |

\*To add more membership information please add another table.

|  |  |  |
| --- | --- | --- |
| **Associate Agency Information** | | |
| **Sl** | **Items** | **Notes/Info** |
| **1** | Agency name |  |
| **2** | CAAB license no: |  |

\*To add more associate agency information please add another table.

|  |  |  |
| --- | --- | --- |
| **Agency Award Information** | | |
| **Sl** | **Items** | **Notes/Info** |
| **1** | Name of award: |  |
| **2** | Awarded by: |  |
| **3** | Achievement date: |  |
| **4** | Award certificate copy | 200 KB size. File type PDF, JPG, PNG |

\*To add more award information please add another table.

|  |  |  |
| --- | --- | --- |
| **Payment Account Information** | | |
| **Sl** | **Items** | **Notes/Info** |
| **1** | Account Purpose: |  |
| **2** | Account Number: |  |
| **3** | Account Type: | Current/Savings Account |
| **4** | Bank Name: |  |
| **5** | Branch Name: |  |
| **6** | Branch Address: |  |
| **7** | Routing No: |  |
| **8** | BIC/SWIFT Code: |  |

\*To add more payment account information please add another table.

|  |  |  |
| --- | --- | --- |
| **Mobile Financial Services Information** | | |
| **Sl** | **Items** | **Notes/Info** |
| **1** | MFS Account Name: | BKash/Nagad/Rocket others |
| **2** | Account Type: | Personal/Merchant/Agent |
| **3** | Account Number: |  |
| **4** | Account Name: |  |

\*To add more MFS account information please add another table.

|  |  |  |
| --- | --- | --- |
| **Contact Address Information** | | |
| **Sl** | **Items** | **Notes/Info** |
| **1** | Office type: | (Local/Overseas) |
| **2** | Address: |  |
| **3** | Contact No (Package) |  |
| **4** | Contact No (Payment) |  |
| **5** | Contact No (Other services) |  |
| **6** | Email Address: |  |
| **7** | Website address: |  |
| **8** | Google location pin: |  |

\*To add multiple office information please add another table.

|  |  |  |
| --- | --- | --- |
| **Social Media Information** | | |
| **Sl** | **Items** | **Notes/Info** |
| **1** | Social Media platform name: | Facebook, YouTube, Instagram, Tiktok |
| **2** | Channel name: |  |
| **3** | Channel URL: |  |

\*To add more social media information please add another table.

|  |  |
| --- | --- |
| **Agency Picture Gallery** | |
| **1** | Agency past tour travels related 20 images (each image 200 KB size. File type JPG, PNG) |

**AMAR SAFAR**

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